



MASTERS Recycling

CERTIFICATE OF DESTRUCTION

This Certificate of Destruction has been presented to

Masters Recycling

MASTERS/000000

SAMPLE

This certifies that Masters Recycling received WEEE (Waste Electrical and Electronic Equipment) from the organisation listed above. Masters Recycling carried out the following procedures to ensure that customer's data was completely removed from the electronic devices that were recycled.

Environment Agency Registered
Registration Number CBDU302061



.....
Joseph Masters – Director
Friday, 06 January 2023

Department of Defence
5220.22-M Standard



Transportation and Storage Security

All equipment collected on the date listed below was received by Masters Recycling and stored in a secure, monitored and locked facility. The facility is monitored by CCTV and Alarm system.

Data Destruction Procedure

1. Secure Storage

All equipment was stored in a secure (locked) and monitored facility until the data destruction had taken place.

2. A Masters Recycling Employee destroyed data on all data bearing devices using the following procedures:

Crush: Device placed in a specialised machine and crushed with a considerable amount of force. Then shredded (National Institute of Standards and Technology's (NIST) Special Publication 800-88 Guidelines for Media Sanitization)

Shred: Shredded according to the National Institute of Standards and Technology's (NIST) Special Publication 800-88 Guidelines for Media Sanitization.

Disk Sanitation: Drives wiped to DoD 5220.22-M Standard. A software-based method of overwriting the data that completely destroy all electronic data residing on a hard disk drive or other digital media by using zeros and ones to overwrite data onto all sectors of the device. By overwriting the data on the storage device, the data is rendered unrecoverable and achieves data sanitization.

Software Reset: A factory reset, also known as master reset, a software restore of an electronic device to its original system state by erasing all of the information stored on the device in an attempt to restore the device to its original manufacturer settings. Doing so will effectively erase all of the data, settings, and applications that were previously on the device.

Environment Agency Registered
Registration Number CBDU302061



.....
Joseph Masters – Director
Friday, 06 January 2023

Department of Defence
5220.22-M Standard

